



## NCARPO Business Meeting Minutes

January, 2017, 9:30 am, Fayetteville, NC

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### Attendees

Angela Welsh, Albemarle RPO  
Allen Serkin, Cape Fear RPO  
Patrick Flanagan, Down East RPO  
Patrick Flanagan, Eastern Carolina RPO  
David Graham, High Country RPO  
Karyl Fuller, Isothermal RPO  
Ann Stroobant, Kerr-Tar RPO  
Vicki Eastland, Land of Sky RPO  
Janet Robertson, Lumber River RPO  
Mike Rutan, Mid-Carolina RPO

Ben Rogers, Peanut Belt RPO  
Elizabeth Jernigan, Northwestern RPO  
Justin Oakes, Mid-East RPO  
Kelly Larkins, Piedmont Triad RPO  
Dana Stoogenke, Rocky River RPO  
Rose Bauguess, South Western RPO  
Matt Day, Triangle Area RPO  
James Salmons, Upper Coastal Plain RPO

Kerry Morrow, NCDOT TPB

Jamal Alavi, NCDOT TPB  
 Heather Hildebrandt NCDOT  
 Alex Rickard CAMPO  
 Tony Sumter KTCOG  
 Pamela Donner Cambridge Systematics  
 Lisa Destro Cambridge Systematics  
 John Coggin NC Rural Center  
 Jason Schronce NCDOT SPOT Office  
 Sarah Lee NCDOT SPOT Office  
 Katina Lucas NCDOT STIP  
 David Wasserman NCDOT SPOT Office

### Action Items

#### Minutes from October 2016 Business Meeting

Janet Robertson, Lumber River RPO made a motion to approve the minutes as submitted, which was seconded by Karyl Fuller, Isothermal RPO. The minutes were approved unanimously.

EDITS NONE

### Information and Discussion Items

#### Request for additional RPO funding

Dana Stoogenke, Rocky River RPO, presented a brief history of RPO funding prepared by Matt Day, Triangle area RPO and the NCARPO DRAFT Resolution requesting the RPO Reimbursement Formula be reevaluated. Dana also stated that Jamal Alavi, TPB and Patrick Norman, NCDOT Planning Branch fully support the RPO's and encouraged a request for a funding increase. Dana Stoogenke, RRRPO, explained that the workload for RPO staff has increased exponentially and that the current funding level as well as the \$5,000.00 limit on contracting make it difficult to support additional staff time to complete RPO tasks. The group discussed the proposed funding increase percentage and the impacts on local match to member governments as well as a potential increase to the contracting limit of \$5,000.00. Allen Serkins, Cape Fear RPO, asked if potential unobligated funds remaining in RPO budgets could be carried over to future years to fund special studies like the MPO's carry funds over. Jamal Alavi, TPB explained that MPO funding comes directly from FHWA and is a different funding source. Jamal does not know the history of the \$5,000.00 contract limit but will check in to it. He also stated that he fully supports the request for an increase in funding and explained that if such an increase is approved it will not be reflected in the funding letters to come out this spring. The group further discussed impacts and concerns of member government matching dues increases. The motion was made by Patrick Flanagan, Down East RPO to have the Resolution edited to reflect that arbitrary caps be eliminated and to increase the funding **up to 15%**. Allen Serkins seconded the motion. There was no further discussion the motion was approved unanimously. Jamal stated that he would need the signed resolution and an email from each RPO stating that their counties would support the increase.

## **Transportation Planning Branch Update**

### **Jamal Alavi**

Jamal shared that the TPB re-org is complete. Kerry Morrow accepted the RPO Administrator position. There are still a few Coordinator positions open, Isothermal RPO and South Western RPO, as well as the Jacksonville MPO and Lumber River RPO. Traffic Survey is moving to the Highway Building 4<sup>th</sup> floor. Title 6 maps are Posted, ARCGIS maps 2011 – 2015 ACS data was used. VHP is working on the Public Involvement Process for CTP input. Potentially use CTP 2.0 WG members for Public Involvement input to VHP. Discussed new CTP assignments and studies, there will not be a new spreadsheet sent out for requests, if you need a CTP to be scheduled email your coordinator and Kerry. Allen referenced the TPB re-org chart with a couple of positions labeled fully or partial CTP/GIS, are these positions going to be managing CTP's? Jamal replied that these will be support staff in case someone leaves or gets sick Etc. Allen asked if there are opportunities for components of CTP 2.0 to be implemented over time as new CTP updates are started, instead of waiting for a final product. Thinks we could learn a lot as we go. Kerry not aware of any components that are ready to go. Jamal asked how much longer the work group thinks it will be. April 1<sup>st</sup> is a realistic goal. Highway mapping is ready, other modes still under development. Allen suggests putting it in place and tweak the process as we go and learn.

## **RPO Update**

### **Kerry Morrow**

Kerry Morrow introduced herself as the new RPO Administrative contact. She is still performing her old duties as well as serving in this new role. Kerry will not be involved in invoicing, she will serve the role of communicating information from TPB to RPO Directors and providing training opportunities. Currently serving on the Administrative Docs work group. Kerry shared that one on ones will be different format, the annual report will be used for a qualitative discussion. One on ones possibly scheduled this spring, possibly in a Skype type format, not an evaluation more of a check in to see how things are going. Kerry reminded everyone that DRAFT FY 2018 PWP's are to be to TPB by Feb. 28<sup>th</sup> and FY 2017 PWP amendments are due by June 30<sup>th</sup>.

## **NCAMPO Update**

### **Kelly Larkin, Elizabeth Jernigan**

Alex Rickard, CAMPO, shared that work on the MPO Conference in New Bern is progressing. The conference will be April 26-28. Currently looking for the next year's conference site. Charlotte area could drive up the conference costs, NCAMPO looking to possibly contract out conference organization in the future. National AMPO conference will be in Savana, GA in October, 2017, Alex encouraged NC folks to attend. NCAMPO dealing with unobligated funds issues and discussions. CTP2.0 committee MPO folks will be public involvement reps.

## **Future Meetings**

Spring (April 26-28, 2017) – MPO Conference in New Bern

Summer (July 20-21, 2017) – Fontana Village

Fall (Oct 26-27, 2017) NCPRO Kernersville

Winter (January 25-26, 2017) Elizabeth City

## Committee/Workgroup Reports

### GIS Committee Karyl Fuller and Allen Serkin

- Karyl Reminded everyone of the NCGIS Conference in Raleigh Feb. 22-24<sup>th</sup>.
- Shared Commuter data <http://bigbytes.mobyus.com/> US Commuting Statistics from the 5 Year ACS 2010 -2014  
<http://tabsoft.co/2kgCSf6> Commute Map <http://bigbytes.mobyus.com/commute.aspx>
- Migration Data <https://flowsmapper.geo.census.gov/map.html>
- There are two unique sets of 5 year ACS data now available. Be careful when comparing as the census boundary's may have changed. See here for more detailed cautions- **Comparing 2006-2010 ACS 5-year and 2011-2015 ACS 5-year**  
<http://www.census.gov/programs-surveys/acs/guidance/comparing-acs-data/2015/5-year-comparison.html>
- Data sources from last meeting
- Title six maps <https://ncarpo.box.com/s/1j6hqcxkdfd0yg1ujq869n1nf1x7zi8f>
- INFO USA <https://ncarpo.box.com/s/0yi8ggh553xzm1hcp1jnm9mbyqacsi7r> (Remember to use both verified and pre-verified data. They are mutually exclusive)
- Training Opportunities <https://itre.ncsu.edu/training/geographic-information-systems/> for information or registration.
- Allen, NCDOT released a Statewide System and Non-System Road Arcs and Statewide System and Non-System Road Routes Geodatabase.
- Reminded the group about the PBIN database, user submitted database.
- Recommended the use of Block Group Population Change data for CUR. Better than County data for showing change.
- Showed group as series of maps developed while completing Columbus County CUR. CDC Social Vulnerability Index, Use of SPOT safety scores for safety projects in CTP's, etc...
- Both presentations are available on the NCARPO website.

## Legislative Committee

### Dana Stoogenke, Angela Walsh, Matt Day

There are no updates.

## SPOT Work Group

There was no SPOT 5.0 WG update. Discussion occurred w/ SPOT Team P5.0 Presentation.

- SPOT Online on July 5<sup>th</sup>, 2017 to begin entering and testing projects.
- SPOT Online closed September 15<sup>th</sup>.
- June 15<sup>th</sup> alternate Criteria due
- Carryover projects in database, projects in developmental STIP, Sibling projects or projects w/NEPA docs w/in 10years.
- Modifications or splits of projects count as new submittals this round.
- Pre-Submittal Coordination Process webinars Feb 7/8.
- PO's can submit up to 5 intersection/interchange projects for Congestion management
- Can also submit segments, no limit discussed
- All RPO's need to respond to the questionnaire sent out regarding local input point assignment process verification.
- WG working on other modes criteria first, dealing w/questions such as are rail crossing Rail or Highway projects or both.
- There will be some changes to Statewide tier
- Discussing modernization projects different criteria than congestion projects.
- David Wasserman, SPOT office, mentioned the WG is looking at geographic distribution of projects.
- Patrick Flanagan further explained that mobility projects scored as usual w/modernization projects scored w/ different weights. Also, mentioned V/C is still accounting for 30% of scores. Discussed Economic competitiveness being redefined as connectivity.
- Cost of projects in SPOT Online is being revisited.

## **Bike and Pedestrian Committee**

**Justin Oakes, Ann Stroobant, Vicki Eastland,**

The RPO bike/ped survey was updated and sent out Wednesday January 25<sup>th</sup>. The history of the survey is that it is a tool for the work group to develop goals to work on. This survey is not suitable for MPO/DPE's, is there still a desire to survey MPO/DPE's? Is everyone comfortable with the survey updates? Group waiting to provide input after survey review.

## **Administrative Documents Committee**

**David Graham, HCRPO; Elizabeth Jernigan, NPRPO; Patrick Flanagan, DERPO; Janet Robertson, LRRPO, Kerry Morrow, TPB**

The admin Docs work group met January 20<sup>th</sup> to discuss invoice and PWP format. Patrick Flanagan explained that the biggest difference would be streamlining of the PWP by removing the sub-categories and allocating funds to the main category. Invoices would be in a narrative format each quarter with no deliverables. Kerry stated that she needs to discuss this at the TPB Management meeting. Janet Robertson reminded everyone to continue with the existing process for the remainder of FY2017. Consensus agreement on path of the work group, Draft to come out after TPB Management meeting.

## **Freight Advisory Committee**

**Allen Serkin, CFRPO; Mike Rutan, MCRPO**

Allen Serkin stated that he is not sure of the role the Freight advisory work group plays on the freight plan. Information is presented with little follow up. It seems the consultant is moving ahead with the study without steering committee involvement. Seems they are focused on the federal requirements. Jamal Alavi suggested RPO's could compile a list of questions to send to Cambridge.

## **CTP2.0 Committee**

**Karyl Fuller, Justin Oakes, James Salmons, Allen Serkin**

The CTP 2.0 group has not meet since last NCARPO quarterly meeting. Some CTP2.0 Discussion in TPB Updates.

## **Federal Land Access Program**

**Rose Bauguess**

Projects are being reviewed. Will provide further update when available.

## **Asset Management Plan**

**Structures: Vicki Eastland**

NO updates, waiting on DRAFT PLAN

**Pavement: Ann Stroobant**

Reviewed the plan development process, also waiting on DRAFT PLAN

## **Other Business**

None

## **Adjournment**

The meeting was adjourned at 11:55AM.