



North Carolina Association of Rural Planning Organizations

**NCARPO Business Meeting Minutes
April, 2017, 11:00AM, Newbern, NC**

Attendees

- | | |
|--|--|
| <input type="checkbox"/> Angela Welsh, Albemarle RPO | <input checked="" type="checkbox"/> Kelly Larkins, Piedmont Triad RPO |
| <input type="checkbox"/> Allen Serkin, Cape Fear RPO | <input checked="" type="checkbox"/> Dana Stoogenke, Rocky River RPO |
| <input checked="" type="checkbox"/> Patrick Flanagan, Down East RPO | <input checked="" type="checkbox"/> Rose Bauguess, South Western RPO |
| <input checked="" type="checkbox"/> Patrick Flanagan, Eastern Carolina RPO | <input checked="" type="checkbox"/> Matt Day, Triangle Area RPO |
| <input checked="" type="checkbox"/> David Graham, High Country RPO | <input checked="" type="checkbox"/> James Salmons, Upper Coastal Plain RPO |
| <input checked="" type="checkbox"/> Karyl Fuller, Isothermal RPO | |
| <input checked="" type="checkbox"/> Ann Stroobant, Kerr-Tar RPO | <input checked="" type="checkbox"/> Kerry Morrow, NCDOT TPB |
| <input checked="" type="checkbox"/> Vicki Eastland, Land of Sky RPO | <input checked="" type="checkbox"/> Jamal Alavi, NCDOT TPB |
| <input checked="" type="checkbox"/> Janet Robertson, Lumber River RPO | <input checked="" type="checkbox"/> John Farley, NCDOT GIS Unit |
| <input checked="" type="checkbox"/> Mike Rutan, Mid-Carolina RPO | <input checked="" type="checkbox"/> Kathi Cotney, NCDOT GIS Unit |
| <input checked="" type="checkbox"/> Ben Rogers, Mid-East RPO | <input checked="" type="checkbox"/> Alex Richard, CAMPO, NCAMPO Rep |
| <input checked="" type="checkbox"/> Elizabeth Jernigan, Northwestern RPO | Numerous NCDOT TPB and Division Planning |
| <input checked="" type="checkbox"/> Justin Oakes, Peanut Belt RPO | Engineers |

Action Items

Minutes from January 2017 Business Meeting

Patrick Flanagan made a motion to approve the minutes as submitted, which was seconded by Matt Day. The minutes were approved unanimously.

Information and Discussion Items

TPB Update Jamal Alavi

TPB is settling down after re-org. TPB will be doing more coordination w/DPE's. Sec. Trogdon Requests that DPE's become more involved w/planning for SPOT. TPB purchased MetroQuest. It will be available to PO's/NCDOT for public involvement. TPB will no longer send out the CTP Study Needs spreadsheet, will ask quarterly for CTP needs, includes updates, revisions and amendments. CTP 2.0 Sub-Committee is moving forward, more details w/ work group update. NCDOT has been charged to accelerate project delivery, TPB will begin traffic forecasts early based on the DRAFT STIP. NCDOT has released an RFP to update the Statewide Transportation Plan 2050. RPO's will be asked for input, the plan will be a policy based visionary plan. Dana requested a copy of the RFP. Statewide Freight Plan is moving forward, RPO's are encouraged to attend their regional meetings. Finalizing the freight network.

RPO Update Kerry Morrow

FHWA reviews are being conducted, there have been 10 so far, Kerry has attended 7 of them. FHWA requests 2 invoices and supporting docs. This is unexpected to TPB as well. FHWA will provide TPB w/ observations report in June. New oversight will require a coordinated effort TPB/RPO's/LPA's. Changes could apply to indirect rate and how it is applied, direct vs indirect expenditures, training and conference expenses, guidance on overages, allocation plans, technology clouds etc. Travel of sub-recipients might have to use NCDOT Travel Policy. Dana wants to know results before July for dues invoicing purposes. The revamping of Admin documentation is on hold pending FHWA observations. Strategic Corridor Studies' update, corridors will be bundled in a way that makes sense. NCDOT forming a steering committee and would like an RPO rep. Committee will meet twice, probably May and June. Besides the Steering committee, each RPO coordinator will be involved in studies in their planning areas. Karyl Fuller volunteered because US 74/70 is a high-ranking corridor. While studies are going on, sub-corridors will be identified for further study.

NCAMPO Update Patrick Flanagan and Alex Richard

NCAMPO discussion future NCAMPO conferences, locations going forward. Future conferences may be hosted by firms, next year's conference location not identified yet, 2019 will be in Jacksonville. A discussion ensued regarding Cambridge's assessment of PO's SPOT processes, Cambridge has been receptive to comments. AMPO national conference will be in Savannah, GA in October 17th – 20th, October NCARPO will meet in Kernersville.

Future Meetings

Summer (July 20-21, 2017) – Fontana Village

Fall (Oct 26-27, 2017) NCPRO Kernersville

Winter (January 25-26, 2017) Manteo

Spring NCAMPO

Special Report:

NCDOT GIS Unit and GIS Committee

Karyl Fuller and Allen Serkin provided written updates:

Mr. Farley update on data collection, collaboration and communication that his branch provides

Jim Farley introduced Kathi Cotney from NCDOT GIS Unit.

Kathi stated that in Feb Amna Camron, Dana and GIS unit staff discussed possible ways the GIS unit could assist RPO's w/Data needs to target STI success. The unit wants to do more engagement w/ RPO's, they will be at both the July and Oct meetings. GIS Unit is currently developing an action plan based on results of the survey recently sent out and input from a follow-up survey that will go out the first week of May. Elements of the plan will include a GIS data catalog with links to data and metadata, the GIS unit will be a full time GIS resource to TPB. The action plan will address 4-5 main requests:

Improve user experience w/ regard to searching/finding NCDOT GIS data

Review and modify data services to better meet needs

Facilitate data requests for unpublished data

Provide training and support for PO's regarding GIS

Facilitate addressing additional needs for data not w/in NCDOT's domain, connecting partners

Administrative Documents Committee

David Graham, HCRPO; Elizabeth Jernigan, NPRPO; Patrick Flanagan, DERPO; Janet Robertson, LRRPO, Kerry Morrow, TPB

Thought they were almost done, new process would make invoices simpler but now waiting on FHWA reviews. The new process would have meant no deliverables with quarterly invoices, TPB could request if they felt it was warranted. The previous focus was on work verification, now more focus on expenditures. More will be known going forward. RPO manual will be updated to reflect any changes.

Committee/Workgroup Reports

Legislative Committee-

Angela Walsh was recognized for doing an excellent job distributing Legislative updates to the RPO's. Jamal provided a list of active Bills to follow. It was recommended that each RPO get alternates for their TAC members. The Mega Fund Bill was discussed.

SPOT Work Group

Karyl Fuller is sending out meeting summary's, all NON-HWY modes criteria changes are complete except for transit. New elements to the freight and multi-modal criteria. No change to lane/shoulder width or pavement condition, (only used if selected for alternative criteria). Local points are the same. July 5th SPOT Online window opens, check your PIP's, Sep 15th preliminary scores will be available. A group discussion ensued, Jamal does not think that the use of PADT is a good measure, although it was developed with rural areas in mind, it has had the opposite impact. Safety Mobility Unit, Joe Hummer, will analyze intersections/interchanges.

CTP 2.0 Work Group Update

CTP2.0 Product side is complete, presented to TPB managers last week, still working on the process/public outreach. Maps and report were not presented. Management wants the maps and supporting documents, work group is still working on these, there will be a presentation at the July meeting. Matt wants the entire RPO group to review before they are put into use.

Bike and Pedestrian Committee

Justin Oakes, Ann Stroobant, Vicki Eastland, Elizabeth Jernigan
No update

Freight Advisory Committee

Allen Serkin, CFRPO; Mike Rutan, MCRPO

Group was encouraged to attend the Freight outreach meetings to provide further input on the freight network.

Federal Land Access Program Rose Bauguess

Projects are being reviewed and scored, results should come out the end of May.

Asset Management Plan

Structures: Vicki Eastland

Tom Koch retired, Brian Hanks, Structures, waiting on guidance from Chief Engineer, at the Federal level Asset Man. Plan has been put on hold by the new administration. Still want to complete but it is on the back burner.

Pavement: Ann Stroobant

No update

Other Business

Matt Day states that NCDOT setup a work group to see what can be done to assist RPO's w/SPOT. Work Group members are, Patrick Flanagan, Matt Day, Rose Bauguess, Jamal Alavi, Jim Farley and Amna Camron. Not sure how this will unfold, but they will inform others as appropriate.

Adjournment

The meeting was adjourned at 12:50.