



NCARPO Business Meeting Minutes

April 23, 2019 10 AM-12PM

Via Conference Call/Webinar

Attendees via Phone:

- | | |
|-----------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Angela Welsh, Albemarle RPO | <input checked="" type="checkbox"/> Eliud De Jesus, Mid-East-RPO |
| <input checked="" type="checkbox"/> Allen Serkin, Cape Fear RPO | <input checked="" type="checkbox"/> Lawrence Holdsworth, Northwest Piedmont RPO |
| <input checked="" type="checkbox"/> Patrick Flanagan, Down East RPO | <input type="checkbox"/> Kelly Larkins, Piedmont Triad RPO |
| <input type="checkbox"/> Eric Howell, Eastern Carolina RPO | <input type="checkbox"/> Chris Roundtree, Peanut-Belt-RPO |
| <input checked="" type="checkbox"/> David Graham, High Country RPO | <input type="checkbox"/> Lee Suggs, Rocky River RPO |
| <input checked="" type="checkbox"/> Karyl Fuller, Isothermal RPO | <input checked="" type="checkbox"/> Rose Bauguess, Southwestern RPO |
| <input checked="" type="checkbox"/> Stephanie Harmon, Kerr-Tar RPO | <input checked="" type="checkbox"/> Matt Day, Triangle Area RPO |
| <input checked="" type="checkbox"/> Vicki Eastland, Land of Sky RPO | <input checked="" type="checkbox"/> James Salmons, Upper Coastal Plain RPO |
| <input checked="" type="checkbox"/> Janet Robertson, Lumber River RPO | <input checked="" type="checkbox"/> Brian Wert, NCDOT TPD |
| <input type="checkbox"/> Mike Rutan, Mid-Carolina RPO | <input checked="" type="checkbox"/> Alex Rickard, NCAMPO |

Welcome and Roll Call

Matt Day called the meeting to order at 10:00 AM. After conducting a roll call via conference call, he determined a quorum was present.

Adoption of January 2019 Meeting minutes

Patrick Flanagan noted one correction in the draft minutes. Angela Walsh was listed as a member of the Toll Handbook Committee, which is incorrect. Patrick Flanagan made a motion to adopt the minutes with corrections; with a second by James Salmons, the motion carried unanimously.

Future NCARPO Meetings

- July 25-26, 2019 – hosted by Isothermal RPO in Rutherfordton
- October 24-25, 2019 – hosted by Lumber River RPO in Lumberton
- January 23-25, 2020 – to be determined; possibly Kernersville

Committee Appointments

- Allen Serkin announced his upcoming promotion to Executive Director, and asked to be removed from all committees
- Eric Howell will replace Allen on the Freight Committee
- Janet Robertson will replace Allen on CTP 2.0
- Patrick Flanagan will be an alternate on the Rail Plan
- Leave GIS and Strategic Transportation Corridors vacant for now

Updates from NCAMPO

Alex Rickard said NCAMPO is excited about the conference in Charlotte this week and looks forward to seeing everyone.

CTP Fiscal Realism Guidance

Matt Day had previously distributed a draft guidance document on CTP Fiscal Realism for review and comment. He offered some background on the document. NCARPO first drafted a document in 2016 showing a methodology RPOs could use to generate a reasonable estimate of future project funding availability in a CTP study area. This was intended to be used as part of a “fiscal realism” component of developing a CTP. In 2017, RPO staff developed draft “sample” language describing fiscal realism that could be inserted into a CTP plan document under the new CTP 2.0 format. In Spring 2018, after discussions with TPD and among the RPOs who had worked on the earlier documents, it was determined that NCARPO should develop a procedure document and documentation template for Fiscal Realism, to provide RPOs with step-by-step guidance on how they might incorporate fiscal realism into their CTPs—this would incorporate the earlier documents, and add more guidance/instruction to help the RPO planners conduct the analysis. In Spring of 2019, Matt Day completed the draft document creating this procedure. The procedure will be an optional step of the CTP. The group discussed the document and thought it was very useful and well-done. Alex Rickard suggested including a note about option to coordinate with nearby MPOs on traffic forecasts. Allen Serkin requested adding language about tolling.

Patrick Flanagan made a motion to approve the *CTP Fiscal Realism Procedure and Document Template* as presented; James Salmons made a second, and the motion carried unanimously.

Committee Reports and Discussions

Administrative Documents

- The Administrative Documents Committee was asked to work with Kerr-Tarr RPO to get the RPO Manual and all referenced links and documents on the NCARPO website

GIS Committee

- Karyl Fuller will poll everyone on the COG AGOL/Community Analyst license buy for FY20.

Powell Bill Research Project

- Project came from legislature. About 25 town would be affected, mostly along the coast. Also military bases.

Transportation Disadvantage Research Project

- Allen asked if there is a way to use this information during the CTP process rather than the STI process?

RPO Training

- Suggest we ask Lisa Coleman to do a follow-up/review on the Facilitation Training at the July meeting.

Freight Committee

- James received an email from Heather Hildebrandt about participating in a truck parking study.

Open Discussion – Other Items

- Karyl received an invitation to attend a Regional Strategic Highway Safety Plan. The email came from VHB consultants. Vicki and Rose received it as well. Maybe other regions have the state have not been scheduled yet.